

ORGANISING A REIKI COURSE FOR KATE JONES, REIKI MASTER

Contact me on 01584 890 284 to discuss details!

WHAT I OFFER:

- In return for organising for me I offer 15% of my profits and, if the class takes place in your home, a house-full of Reiki!
- I can supply you with leaflets and posters.
- I will include your class in the list of dates on my website and other publicity so others can also join us (venue details will only be given to those booked).
- I will handle the administration of bookings i.e. taking deposits and sending acknowledgements

WHAT I ASK OF YOU:

AGREE DATES AND TIMES WITH ME

- I suggest at least 2 month's notice to give people time to hear about the course.
- We can either agree on a date when you have some people already interested or agree one that suits you then find people able to come on that date. My diary is often full for a couple of months ahead, so I'm not usually able to do a class at short notice.
- I teach Reiki over 4 part days, these could be midweek or over a weekend.

PROVIDE/FIND A VENUE

- The venue could be some-one's home or a local community centre, church hall or health centre. Other suggestions welcome! Cost needs to be agreed with me if it's not your home.
- I need one room large enough for one to two treatment couches and with enough space for everyone to lie down when learning the self-treatment.
- I need a second room for the Reiki initiations. This room can be smaller, but needs to be private, clean and tidy with an upright chair. Or we can use the main room if there is somewhere for the students to wait while I see people one at a time.
- The maximum number of people on the course may be limited by the size of the space available, or up to 10.
- I may also ask you to give me accommodation over the weekend.
- You will also need to ensure you have enough mugs, glasses etc. for the number of people in the class

LET PEOPLE KNOW A CLASS IS HAPPENING

- Tell anyone you know who might be interested about the class.
- Put posters up locally, in places like complementary health centres or health food shops.

FIND THE MINIMUM NUMBER OF STUDENTS TO MAKE THE CLASS VIABLE

- I would usually need a minimum of FOUR people to have paid deposits (they can book online or send a cheque to me) by the end of the week before for the class for it to run. I would not teach more than ten people in one class. If more are interested, make a waiting list and we can organise another one!